

NEW: TKXS (Telus Ag) Partnership with SYNGENTA for Product Reporting

Summary

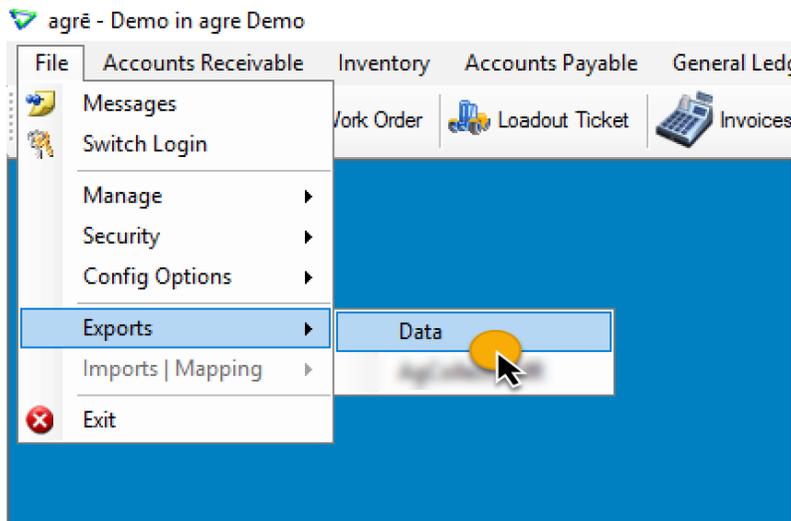
As previously communicated, TKXS (Telus Ag) formally took over data collection on behalf of **SYNGENTA CANADA** for grower orders and sales as of **January 8th, 2024**. In order to properly capture SYNGENTA grower data for the complete 2024 crop year, TKXS will require all participating retails to prepare a **manual export** from agrē to ‘backload’ any eligible transactions for SYNGENTA related sales beginning **November 1st, 2023**.

All retails are to submit the manual agrē **Manufacturer Sales/Orders Export (TKXS)** in order to have a complete transaction history for each grower partner for the impending crop year. Below are the steps to generate the TKXS export; to be submitted to TKXS before **March 15th, 2024**. This also includes those retails who are currently subscribed to daily automated TKXS export submissions by Tronia Systems.

Steps to Prepare SYNGENTA Transaction Export in agrē

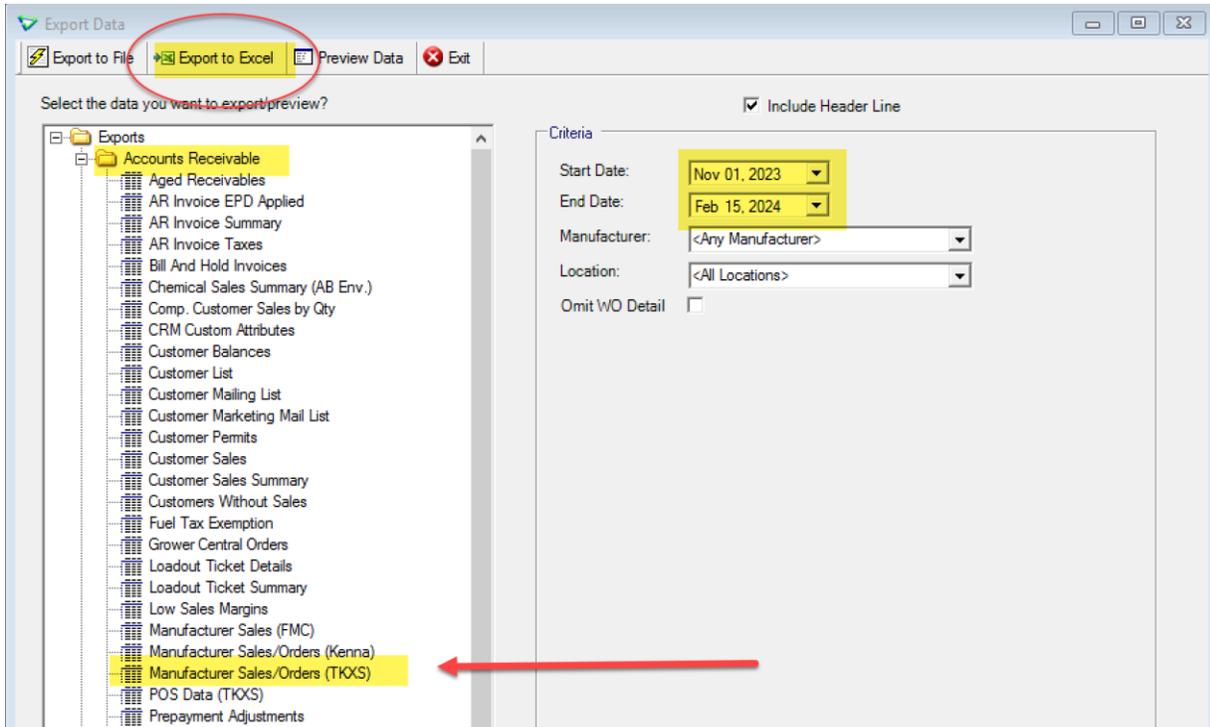
To prepare the manual TKXS Manufacturer Export from agrē, please complete the following steps:

- 1) In agrē, navigate to the **File Menu > Exports > Data** drop down:

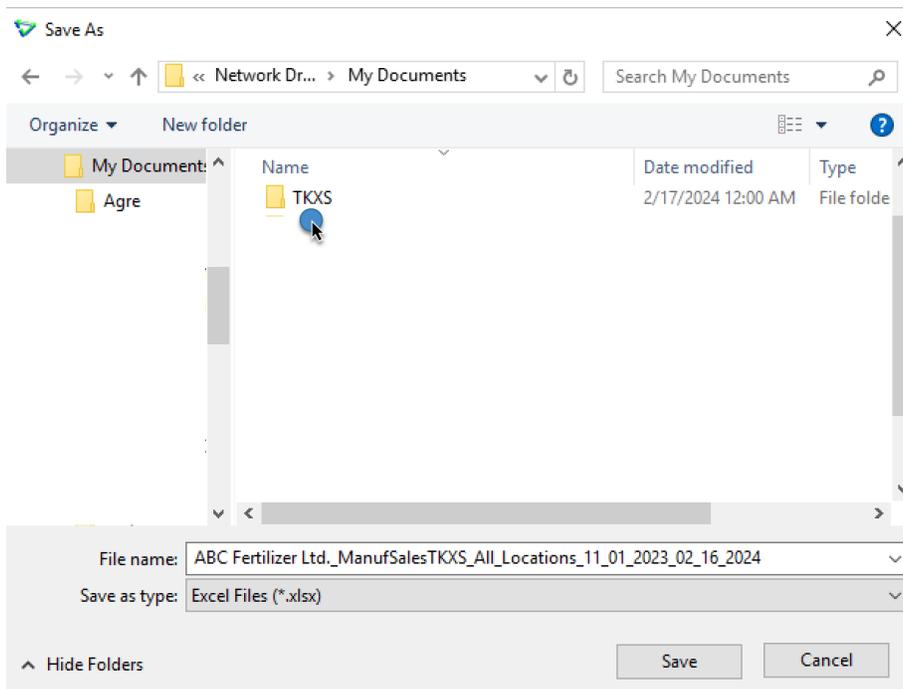


- 2) From the agrē **Data Exports** library, select the **Accounts Receivable** Folder > and navigate to the **Manufacturer Sales/Order Export (TKXS)**. Run the export using the following criteria:
 - Start Date: **November 01, 2023**
 - End Date: **'Today's Date'**
 - Manufacturer: **<Any Manufacturer>**
 - Location: **<All Locations>**
 - **Export to Excel**

- This process will generate an export in an Excel file format.
- Start Date: **November 1, 2023**
- End Date: **Today's Date**



Save the generated Excel file to your local desktop/network/drive, so that you can access the file in order to upload it to TKXS via their designated PowerSuite web portal: <https://powersuite-syngentaca.xsinc.com>



Upload the submission file to TKXS (Telus Ag) website portal.

****If you have any other question on how to complete THIS upload/submission step, please contact **TKXS (Telus Ag)** as Tronia is not able to assist here.**

IMPORTANT NOTE: Before generating and submitting this export file, please ensure that you have properly re-mapped your existing SYNGENTA manufacturer code(s) - in your agrē database - to TKXS as the **new** reporting partner. The steps to confirm your manufacturer setup in agrē are as follows:

SYNGENTA Setup Confirmation (One-time Setup)

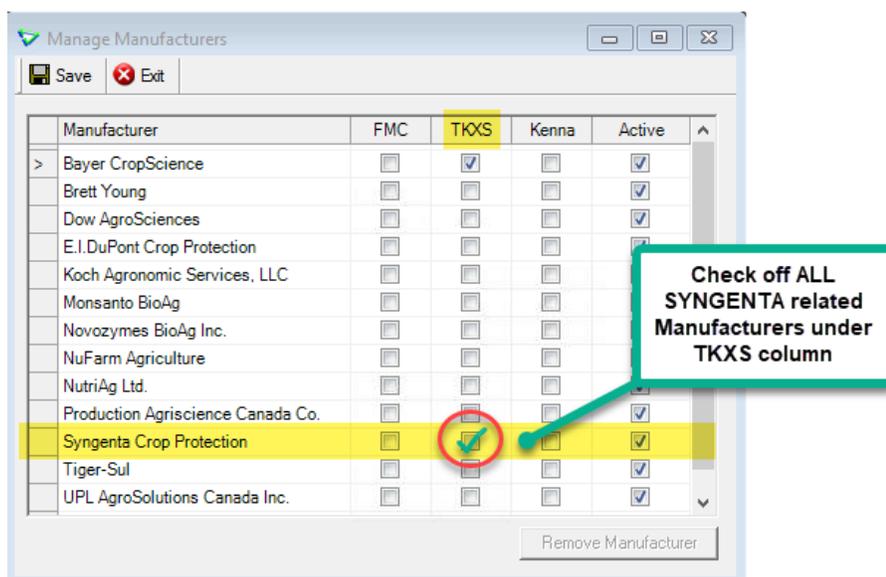
Retails will need to update the manufacturer partner mapping for **SYNGENTA** in their individual agrē database. To do this, simply navigate to **Inventory > Manage > Manufacturers** from the Main Menu to access the Manage Manufacturers form. New columns were added in 2021, allowing retailers to select which manufacturer(s) should be linked to various reporting partners. Simply check off any/all **SYNGENTA** manufacturer(s) that should be linked to **TKXS**. **Since each retail is unique, it will depend on how you (the retail) may have set up your SYNGENTA manufacturers to determine if there is one or many that many need to be considered.** When your changes are complete select **SAVE** to update this form. **Your agrē is now set up to include any SYNGENTA transactions in future TKXS export output.**

If you require any assistance in making the change outlined above - running or reviewing the TKXS agrē manual export, or signing on as a participant in the automated TKXS reporting process - please call your Tronia CSC, or email support@tronia.com. Please reference the following link to agrē Online Help https://www.tronia.com/webhelp/manufacturer_setup for more details.

Inventory > Manage > Manufacturers

To update your SYNGENTA Manufacturer mapping in agrē:

- 1) Go to **Inventory > Manage > Manufacturers**, locate your SYNGENTA Manufacturer(s) and check off the column under TKXS for each related row.
- 2) When your updates are complete, select **Save**.

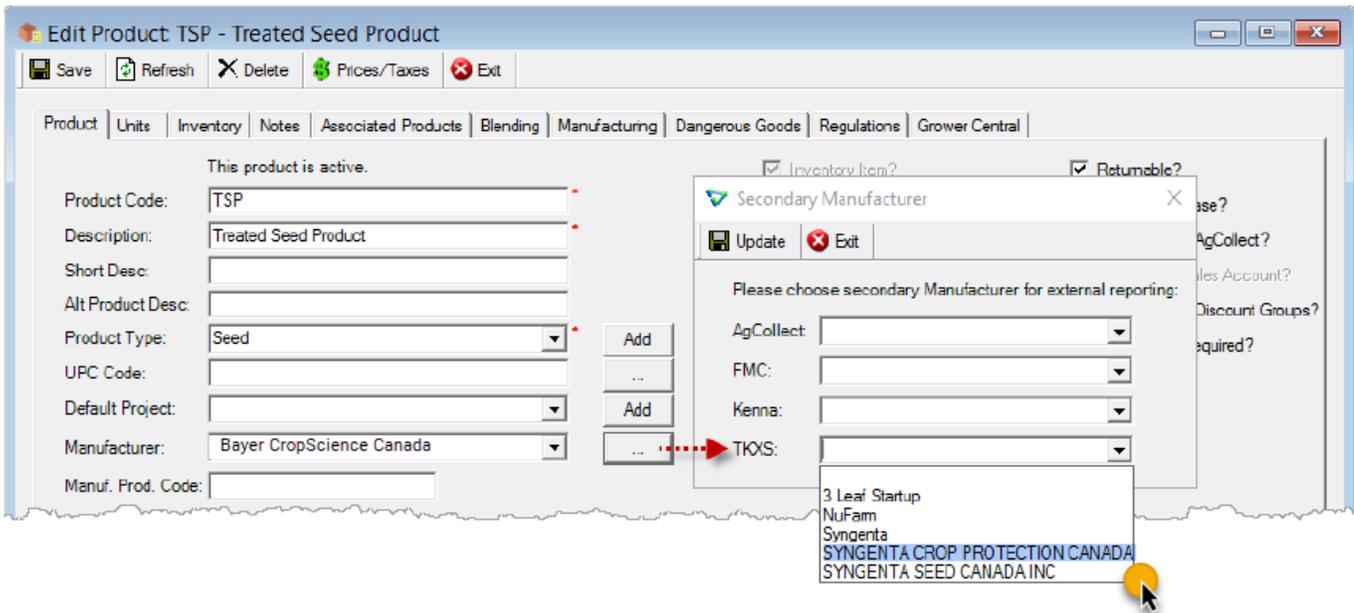


Finally, Tronia will also be releasing NEW functionality on February 22nd, 2024 to enable **Secondary TKXS Manufacturers** for eligible products. Please reference the impending update 2.24.01 Release Notes for more information, your agrē Online Help Tool, or contact Tronia Support for more details.

New Secondary Manufacturer Reporting Partner: TKXS (Telus Ag)

- Flag a product's **Secondary Manufacturer** as reporting to TKXS

Inventory > Manage > Product



If you have any questions on how to properly set up your **SYNGENTA** Manufacturers, link to TKXS reporting, or on how to generate and export the manual **Manufacturer Sales/Order Export (TKXS)** from your agrē system, please contact Tronia Systems Support at support@tronia.com or call 1.888.987.6642.

For assistance with submitting the file, please contact **TKXS (Telus Ag)**.

***If you have any questions specific to the products or programs, etc. - please contact your TKXS or SYNGENTA Representative - as Tronia is not privy to any specific product qualification or program details.*